

SAN MATEO COUNTY LAW LIBRARY
710 Hamilton Street
Redwood City, CA 94063
650-363-4913
www.smclawlibrary.org

March 27, 2025

BOARD OF LAW LIBRARY TRUSTEES MEETING

LOCATION: CONFERENCE ROOM, SAN MATEO COUNTY LAW LIBRARY
710 HAMILTON STREET, REDWOOD CITY, CALIFORNIA 94063

Zoom Meeting ID 233 094 3330

Remote attendance by Trustee Brown at 2000 Broadway Street
Redwood City, CA 94063

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Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Law Library at least three (3) days prior to the meeting. Notification in advance of the meeting will enable the Law Library to make reasonable arrangements to ensure accessibility to this meeting and materials related to it.

Members of the public may be heard on any item on the agenda. Persons addressing the Board will be limited to two minutes unless the President of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item on the agenda during discussion of the item.

THURSDAY, March 27, 2025 12:15 P.M.

AGENDA

1. CLOSED SESSION
2. REGULAR SESSION
 - a. Report on closed session
 - b. Approval of Minutes of the Thursday, January 23 meeting.
 - c. Acceptance of Report of Expenses for Period 6 (December) and Period 7 (January)
 - d. Discussion/Informational Updates and Policy Decisions:
 - Payroll Deductions and CalPERS
 - Consumer Law Clinic MOU renewal and payment
 - Form 700
 - Case Management Conference in Debt Collection
 - Update to Law Library Rules and Policies
 - Judge Swope retirement and new appointment

- Other matters of interest
 - e. Report of the San Mateo County Bar Association
 - f. Public open comment.
3. ADJOURNMENT

2025 MEETING SCHEDULE
NEXT MEETING MAY 22, 2025

Mark Your Calendar!

2025 San Mateo County Law Library Board of Trustees Meeting Schedule:

- May 22, 2025
- July 24, 2025
- September 25, 2025
- November 13 or 20?

Payroll & Benefits	Blake, Larry	\$382.50
	Bracco, Caroline	\$8,652.80
	Brill, Margaret Ruth	\$2,784.60
	Chaves, Shawn	\$5,692.80
	Conventini, Antonella	\$6,160.00
	Cubing, Ino	\$242.00
	Cubing, Isabelle	\$0.00
	Harden, Brittany	\$102.00
	Jimenez, Vanessa	\$204.00
	Krehnke, Isabel	\$0.00
	Woods, Marcia	\$2,820.30
	Medicare & FICA	\$1,132.92
	Active Employee Benefits	\$2,403.40
	Retired Employee Benefits	\$972.17
Subtotal:	\$31,549.49	
Total Monthly Expenses:		\$57,500.92

DETAILED MONTHLY INCOME			
Fund	Income Source	Comments	Amount
SMC Trust	Filing Fees		\$60,262.70
	Interest		\$0.00
	Credits/Refunds		\$740.80
	Other		\$0.01
	Subtotal:		
CitiBank	Photocopier		\$152.00
	Computer Printing		\$119.50
	Conference Room Rental		\$0.00
	Deed Form Sales		\$25.00
	MCLE Tape Circulation		\$0.00
	24-hour Material Circulation		\$30.00
	Extra Computer Time		\$20.00
	Lost Book Replacement		\$0.00
	Vendor Credits/Refunds		\$0.00
	SVCF Deposits		\$0.00
	Grants		\$0.00
	Overdue Fines		\$0.00
	Transfers		\$0.00
	Square Transactions		\$0.00
	Other		\$0.00
Subtotal:			\$346.50
Total Monthly Income:			\$61,350.01

	A	B	C	D	E	F	G	H
1	Expense Category	December Expenses			YTD Expenses	Budgeted YTD	Fiscal Year Budget	
2		SMC Trust Acct.	CitiBank Acct.	Acct. Totals				
3	PAYROLL							
4	Full time	\$20,505.60	\$0.00	\$20,505.60	\$106,223.84	\$100,150.00	\$200,300.00	
5	Part time	\$6,535.40	\$0.00	\$6,535.40	\$45,268.66	\$53,750.00	\$107,500.00	
6	Subtotal :	\$27,041.00	\$0.00	\$27,041.00	\$151,492.50	\$153,900.00	\$307,800.00	
7	BENEFITS							
8	CalPERS Retirement	\$1,196.43	\$0.00	\$1,196.43	\$16,278.23	\$14,500.00	\$29,000.00	
9	CalPERS UAL	\$5,292.83	\$0.00	\$5,292.83	\$31,756.98	\$28,000.00	\$56,000.00	
10	CalPERS Pension Prefunding*	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	Medicare & FICA	\$1,132.92	\$0.00	\$1,132.92	\$5,587.92	\$5,000.00	\$10,000.00	
12	Prior OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	Active Employee Benefits	\$2,403.40	\$0.00	\$2,403.40	\$10,296.90	\$16,000.00	\$32,000.00	
14	Retired Employee Benefits	\$972.17	\$0.00	\$972.17	\$5,833.02	\$8,000.00	\$16,000.00	
15	Subtotal :	\$10,997.75	\$0.00	\$10,997.75	\$69,753.05	\$71,500.00	\$143,000.00	
16	LIBRARY RESOURCES							
17	New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$7,250.00	\$14,500.00	
18	Print Resources	\$7,832.87	\$90.16	\$7,923.03	\$43,592.58	\$54,250.00	\$108,500.00	
19	Electronic Resources	\$6,383.71	\$0.00	\$6,383.71	\$84,946.30	\$25,500.00	\$51,000.00	
20	Subtotal :	\$14,216.58	\$90.16	\$14,306.74	\$128,538.88	\$87,000.00	\$174,000.00	
21	OPERATIONAL EXPENSES							
22	Insurance	\$0.00	\$0.00	\$0.00	\$8,090.90	\$4,250.00	\$8,500.00	
23	Copy Machines	\$208.68	\$0.00	\$208.68	\$1,252.08	\$1,250.00	\$2,500.00	
24	Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$10,000.00	
25	Office Supplies	\$280.68	\$23.00	\$303.68	\$1,917.41	\$1,750.00	\$3,500.00	
26	Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
27	Catering	\$0.00	\$135.99	\$135.99	\$696.15	\$1,200.00	\$2,400.00	
28	Tech Support	\$1,650.00	\$0.00	\$1,650.00	\$6,112.00	\$4,500.00	\$9,000.00	
29	Support Software	\$0.00	\$383.48	\$383.48	\$1,018.44	\$2,400.00	\$4,800.00	
30	Building Maintenance	\$0.00	\$0.00	\$0.00	\$4,232.50	\$2,550.00	\$5,100.00	
31	Bookkeeping Support	\$0.00	\$1,606.50	\$1,606.50	\$7,592.00	\$6,500.00	\$13,000.00	
32	Services	\$0.00	\$530.82	\$530.82	\$5,101.88	\$11,250.00	\$22,500.00	
33	Educational/Professional	\$0.00	\$32.52	\$32.52	\$179.52	\$750.00	\$1,500.00	
34	Dues	\$0.00	\$0.00	\$0.00	\$14.99	\$650.00	\$1,300.00	
35	Telecommunications	\$16.43	\$276.20	\$292.63	\$1,001.85	\$675.00	\$1,350.00	
36	Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$2,000.00	
37	Promotional	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	\$800.00	
38	Transfers	\$0.00	\$0.00	\$0.00	\$90,000.00	\$15,000.00	\$30,000.00	
39	Citibank Service Charges	\$0.00	\$27.56	\$27.56	\$171.14	\$180.00	\$360.00	
40	Miscellaneous	\$0.00	\$0.00	\$0.00	\$300.00	\$500.00	\$1,000.00	
41	Subtotal :	\$2,155.79	\$3,016.07	\$5,171.86	\$127,680.86	\$59,805.00	\$119,610.00	
42	TOTAL:	\$54,411.12	\$3,106.23	\$57,517.35	\$477,465.29	\$372,205.00	\$744,410.00	

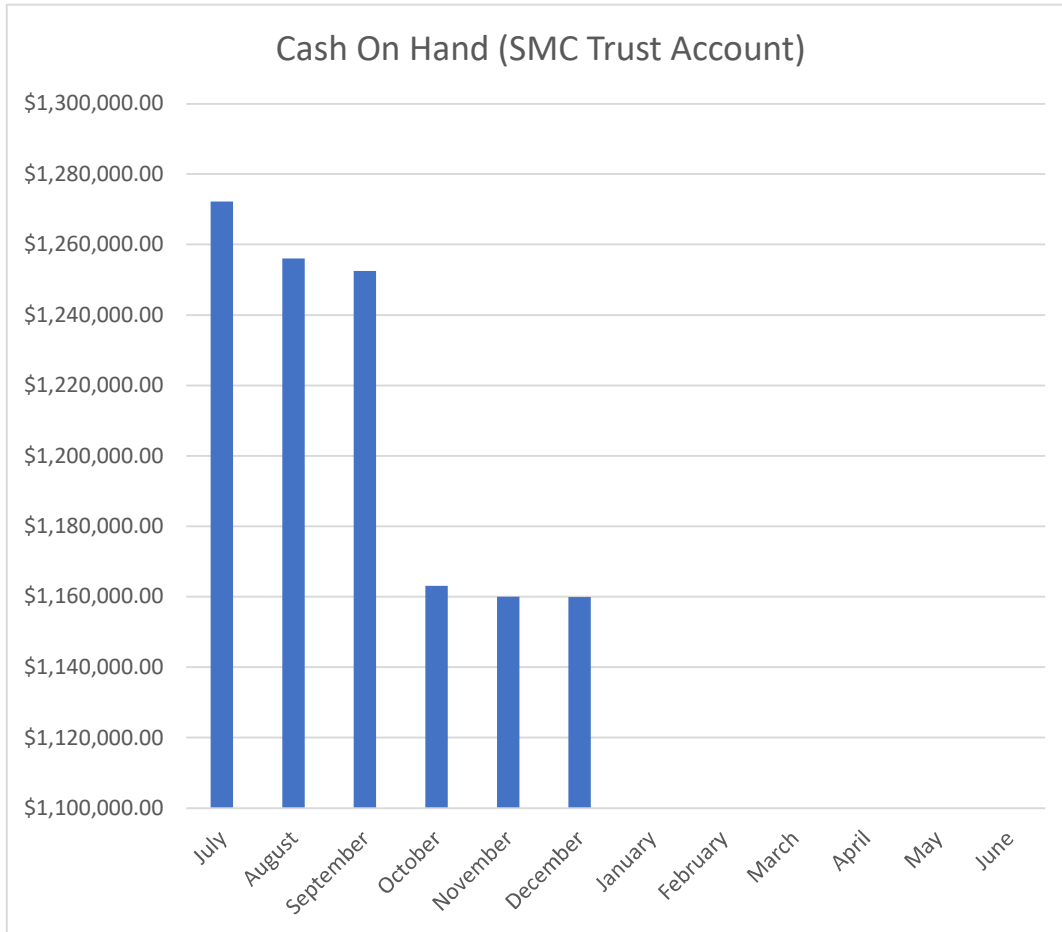
Income Category	December Income	YTD Income
TRIAL BALANCE REPORTED INCOME (Deposited to County Trust Fund)		
Filing Fees	\$60,262.70	\$323,333.44
Interest	\$0.00	\$12,392.60
Credits/Refunds	\$740.80	\$2,646.65
Other	\$0.12	\$36,915.22
Subtotal:	\$61,003.62	\$375,287.91
LIBRARY GENERATED INCOME (Deposited to Library CitiBank Acct)		
Photocopier	\$152.00	\$823.25
Computer Printing	\$119.50	\$940.25
Conference Room Rental	\$0.00	\$75.00
Deed Form Sales	\$25.00	\$310.00
MCLE Tape Circulation	\$0.00	\$0.00
24-hour Material Circulation	\$30.00	\$104.00
Extra Computer Time	\$20.00	\$70.00
Lost Book Replacement	\$0.00	\$0.00
Vendor Credits/Refunds	\$0.00	\$0.00
SVCF Deposits	\$0.00	\$0.00
Grants	\$0.00	\$0.00
Overdue Fines	\$0.00	\$20.00
Transfers	\$0.00	\$75,000.00
Square Transactions	\$0.00	\$0.00
Other	\$0.00	\$0.00
Subtotal:	\$346.50	\$77,342.50
TOTAL:	\$61,350.12	\$452,630.41

**CASH ON HAND
 (SMC Trust Account)**

PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	\$72,559.54	\$48,726.22	\$1,272,242.94
August	\$51,303.14	\$67,515.83	\$1,256,030.25
September	\$55,231.58	\$58,749.12	\$1,252,512.71
October	\$66,724.96	\$156,097.33	\$1,163,140.34
November	\$68,465.07	\$71,588.10	\$1,160,017.31
December	\$61,003.62	\$61,439.58	\$1,159,951.75
January			
February			
March			
April			
May			
June			
TOTALS	\$375,287.91	\$464,116.18	

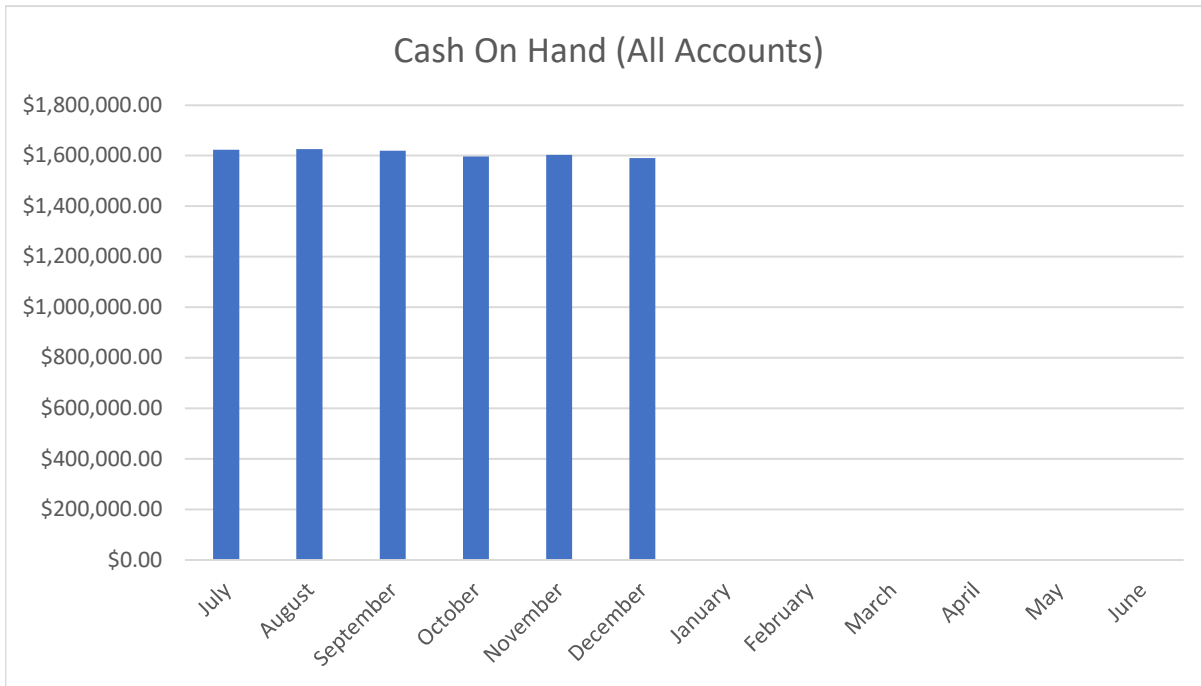
YTD Difference	-\$88,828.27
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* Total income deposited in County Trust Fund



**Total Cash On Hand
 (All accounts)**

PERIOD	SMC Trust Fund	CitiBank Account	Schwab Account	CalPERS Prefunding Account	TOTAL
July	\$1,272,242.94	\$4,704.69	\$315,767.63	\$30,173.84	\$1,622,889.10
August	\$1,256,030.25	\$17,237.11	\$321,916.15	\$30,173.84	\$1,625,357.35
September	\$1,252,512.71	\$6,839.75	\$327,374.41	\$32,184.00	\$1,618,910.87
October	\$1,163,140.34	\$80,511.52	\$320,628.67	\$31,441.29	\$1,595,721.82
November	\$1,160,017.31	\$78,780.23	\$332,313.10	\$31,987.83	\$1,603,098.47
December	\$1,159,951.75	\$76,039.73	\$322,451.84	\$31,055.64	\$1,589,498.96
January					
February					
March					\$0.00
April					\$0.00
May					\$0.00
June					\$0.00



DETAILED MONTHLY EXPENSES					
	ID	Payee	Comments	Amount	
Operations	14591	West Group,Thomson Reuters	Library Plan Charges - Print	\$1,713.60	
	14592	West Group,Thomson Reuters	Library Plan Charges - Digital	\$3,501.58	
	14593	USA Direct Cleaning	May 9 Cleanings \$105, Windows	\$1,530.00	
	14594	USA Direct Cleaning	November 9 Cleanings \$105	\$945.00	
	14595	USA Direct Cleaning	December 8 Cleanings \$105	\$840.00	
	14596	Office Depot	Office supplies	\$36.14	
	14597	Office Depot	Office supplies	\$115.36	
	14598	Cubing, Ino	Central Computer - Equipment	\$47.85	
	14599	Cubing, Ino	December Tech 2024	\$1,087.50	
	14600	Cubing, Ino	Bluehost renewal 2024-25	\$80.97	
	14602	UC Regents (CEB)		\$286.54	
	14603	UC Regents (CEB)		\$286.54	
	14604	UC Regents (CEB)		\$355.76	
	14605	UC Regents (CEB)		\$268.96	
	14606	UC Regents (CEB)		\$411.80	
	14607	UC Regents (CEB)		\$481.02	
	14608	UC Regents (CEB)		\$540.35	
	14609	UC Regents (CEB)		\$373.34	
	14610	UC Regents (CEB)		\$375.54	
	14611	Xerox	Meter Usage	\$208.68	
	14612	LexisNexis-Matthew Bender	contract # 36577685 Lexis Digital Library contract	\$4,670.11	
	14613	CalPERS	PEPRA contributions	\$914.88	
	14614	CalPERS	PEPRA contributions	\$914.88	
	14615	CalPERS	PEPRA contributions	\$914.88	
	14616	CalPERS	Classic contributions	\$726.15	
	14617	CalPERS	Classic contributions	\$726.15	
	14618	CalPERS	Classic contributions	\$726.15	
	14619	CalPERS	Annual Unfunded Accrued Liability	\$164.58	
	14620	CalPERS	Annual Unfunded Accrued Liability	\$5,128.25	
	14621	Ingram Library Services	Working for Yourself	\$32.36	
	14622	UC Regents (CEB)		\$559.03	
	14623	UC Regents (CEB)		\$286.54	
	14601	UC Regents (CEB)		\$338.18	
	1/3/2025	Canva			\$14.99
1/6/2025	Joe Kirley #372			\$108.50	
1/7/2025	San Jose Mercury News			\$59.60	
1/8/2025	Account Analysis			\$27.66	
1/10/2025	Wall Street Journal			\$15.57	
1/13/2025	Paula Edmondson #331			\$640.50	
1/15/2025	Lisa Janny #334			\$225.00	
1/17/2025	Preply			\$6.82	
1/17/2025	Zip Recruiter			\$9.99	
1/17/2025	AT&T			\$108.75	
1/21/2025	AT&T			\$96.30	
1/21/2025	Paula Edmondson #333			\$630.00	
1/27/2025	Dianda's Italian Bakery			\$17.51	
1/27/2025	Dianda's Italian Bakery			\$32.19	
1/27/2025	Rock N' Wraps			\$132.35	

1/28/2025	AT&T		\$87.38
1/31/2025	The Hartford Insurance		\$2,850.00
Subtotal:			\$34,651.78

Payroll & Benefits	Blake, Larry		\$803.25
	Bracco, Caroline		\$8,652.80
	Brill, Margaret Ruth		\$2,820.30
	Chaves, Shawn		\$5,692.80
	Conventini, Antonella		\$6,160.00
	Cubing, Ino		\$0.00
	Cubing, Isabelle		\$89.76
	Harden, Brittany		\$204.00
	Jimenez, Vanessa		\$0.00
	Krehnke, Isabel		\$0.00
	Woods, Marcia		\$2,463.30
	Medicare & FICA		\$1,118.84
	Active Employee Benefits		\$4,210.38
	Retired Employee Benefits		\$1,482.91
Subtotal:			\$32,895.09
Total Monthly Expenses:			\$67,546.87

DETAILED MONTHLY INCOME			
Fund	Income Source	Comments	Amount
SMC Trust	Filing Fees		\$48,911.08
	Interest		\$11,272.23
	Credits/Refunds		\$370.40
	Other		
	Subtotal:		
CitiBank	Photocopier		\$137.30
	Computer Printing		\$162.70
	Conference Room Rental		\$0.00
	Deed Form Sales		\$50.00
	MCLE Tape Circulation		\$0.00
	24-hour Material Circulation		\$30.00
	Extra Computer Time		\$0.00
	Lost Book Replacement		\$0.00
	Vendor Credits/Refunds		\$0.00
	SVCF Deposits		\$0.00
	Grants		\$0.00
	Overdue Fines		\$10.00
	Transfers		\$0.00
	Square Transactions		\$0.00
	Other		\$0.00
Subtotal:			\$390.00
Total Monthly Income:			\$60,943.71

	A	B	C	D	E	F	G	H
1	Expense Category	January Expenses			YTD Expenses	Budgeted YTD	Fiscal Year Budget	
2		SMC Trust Acct.	CitiBank Acct.	Acct. Totals				
3	PAYROLL							
4	Full time	\$20,505.60	\$0.00	\$20,505.60	\$126,729.44	\$116,841.67	\$200,300.00	
5	Part time	\$6,380.61	\$0.00	\$6,380.61	\$51,649.27	\$62,708.33	\$107,500.00	
6	Subtotal :	\$26,886.21	\$0.00	\$26,886.21	\$178,378.71	\$179,550.00	\$307,800.00	
7	BENEFITS							
8	CalPERS Retirement	\$4,923.09	\$0.00	\$4,923.09	\$21,201.32	\$16,916.67	\$29,000.00	
9	CalPERS UAL	\$5,292.83	\$0.00	\$5,292.83	\$37,049.81	\$32,666.67	\$56,000.00	
10	CalPERS Pension Prefunding*	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	Medicare & FICA	\$1,118.84	\$0.00	\$1,118.84	\$6,706.76	\$5,833.33	\$10,000.00	
12	Prior OASDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
13	Active Employee Benefits	\$4,210.38	\$0.00	\$4,210.38	\$14,507.28	\$18,666.67	\$32,000.00	
14	Retired Employee Benefits	\$1,482.91	\$0.00	\$1,482.91	\$7,315.93	\$9,333.33	\$16,000.00	
15	Subtotal :	\$17,028.05	\$0.00	\$17,028.05	\$86,781.10	\$83,416.67	\$143,000.00	
16	LIBRARY RESOURCES							
17	New Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$8,458.33	\$14,500.00	
18	Print Resources	\$6,518.24	\$90.16	\$6,608.40	\$50,200.98	\$63,291.67	\$108,500.00	
19	Electronic Resources	\$8,171.69	\$0.00	\$8,171.69	\$93,117.99	\$29,750.00	\$51,000.00	
20	Subtotal :	\$14,689.93	\$90.16	\$14,780.09	\$143,318.97	\$101,500.00	\$174,000.00	
21	OPERATIONAL EXPENSES							
22	Insurance	\$0.00	\$2,850.00	\$2,850.00	\$10,940.90	\$4,958.33	\$8,500.00	
23	Copy Machines	\$0.00	\$0.00	\$0.00	\$1,252.08	\$1,458.33	\$2,500.00	
24	Capital Improvements	\$0.00	\$0.00	\$0.00	\$0.00	\$5,833.33	\$10,000.00	
25	Office Supplies	\$199.35	\$0.00	\$199.35	\$2,116.76	\$2,041.67	\$3,500.00	
26	Use Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
27	Catering	\$0.00	\$182.05	\$182.05	\$878.20	\$1,400.00	\$2,400.00	
28	Tech Support	\$1,087.50	\$0.00	\$1,087.50	\$7,199.50	\$5,250.00	\$9,000.00	
29	Support Software	\$80.97	\$0.00	\$80.97	\$1,099.41	\$2,800.00	\$4,800.00	
30	Building Maintenance	\$3,315.00	\$108.50	\$3,423.50	\$7,656.00	\$2,975.00	\$5,100.00	
31	Bookkeeping Support	\$0.00	\$640.50	\$640.50	\$8,232.50	\$7,583.33	\$13,000.00	
32	Services	\$0.00	\$864.99	\$864.99	\$5,966.87	\$13,125.00	\$22,500.00	
33	Educational/Professional	\$0.00	\$6.82	\$6.82	\$186.34	\$875.00	\$1,500.00	
34	Dues	\$0.00	\$0.00	\$0.00	\$14.99	\$758.33	\$1,300.00	
35	Telecommunications	\$15.03	\$292.43	\$307.46	\$1,309.31	\$787.50	\$1,350.00	
36	Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$1,166.67	\$2,000.00	
37	Promotional	\$0.00	\$0.00	\$0.00	\$0.00	\$466.67	\$800.00	
38	Transfers	\$0.00	\$27.66	\$27.66	\$90,027.66	\$17,500.00	\$30,000.00	
39	Citibank Service Charges	\$0.00	\$0.00	\$0.00	\$171.14	\$210.00	\$360.00	
40	Miscellaneous			\$0.00	\$300.00	\$583.33	\$1,000.00	
41	Subtotal :	\$4,697.85	\$4,972.95	\$9,670.80	\$137,351.66	\$69,772.50	\$119,610.00	
42	TOTAL:	\$63,302.04	\$5,063.11	\$68,365.15	\$545,830.44	\$434,239.17	\$744,410.00	

Income Category	January Income	YTD Income
TRIAL BALANCE REPORTED INCOME (Deposited to County Trust Fund)		
Filing Fees	\$48,911.08	\$372,244.52
Interest	\$11,272.23	\$23,664.83
Credits/Refunds	\$370.40	\$3,017.05
Other	\$0.00	\$36,915.22
Subtotal:	\$60,553.71	\$435,841.62
LIBRARY GENERATED INCOME (Deposited to Library CitiBank Acct)		
Photocopier	\$137.30	\$960.55
Computer Printing	\$162.70	\$1,102.95
Conference Room Rental	\$0.00	\$75.00
Deed Form Sales	\$50.00	\$360.00
MCLE Tape Circulation	\$0.00	\$0.00
24-hour Material Circulation	\$30.00	\$134.00
Extra Computer Time	\$0.00	\$70.00
Lost Book Replacement	\$0.00	\$0.00
Vendor Credits/Refunds	\$0.00	\$0.00
SVCF Deposits	\$0.00	\$0.00
Grants	\$0.00	\$0.00
Overdue Fines	\$10.00	\$30.00
Transfers	\$0.00	\$75,000.00
Square Transactions	\$0.00	\$0.00
Other	\$0.00	\$0.00
Subtotal:	\$390.00	\$77,732.50
TOTAL:	\$60,943.71	\$513,574.12

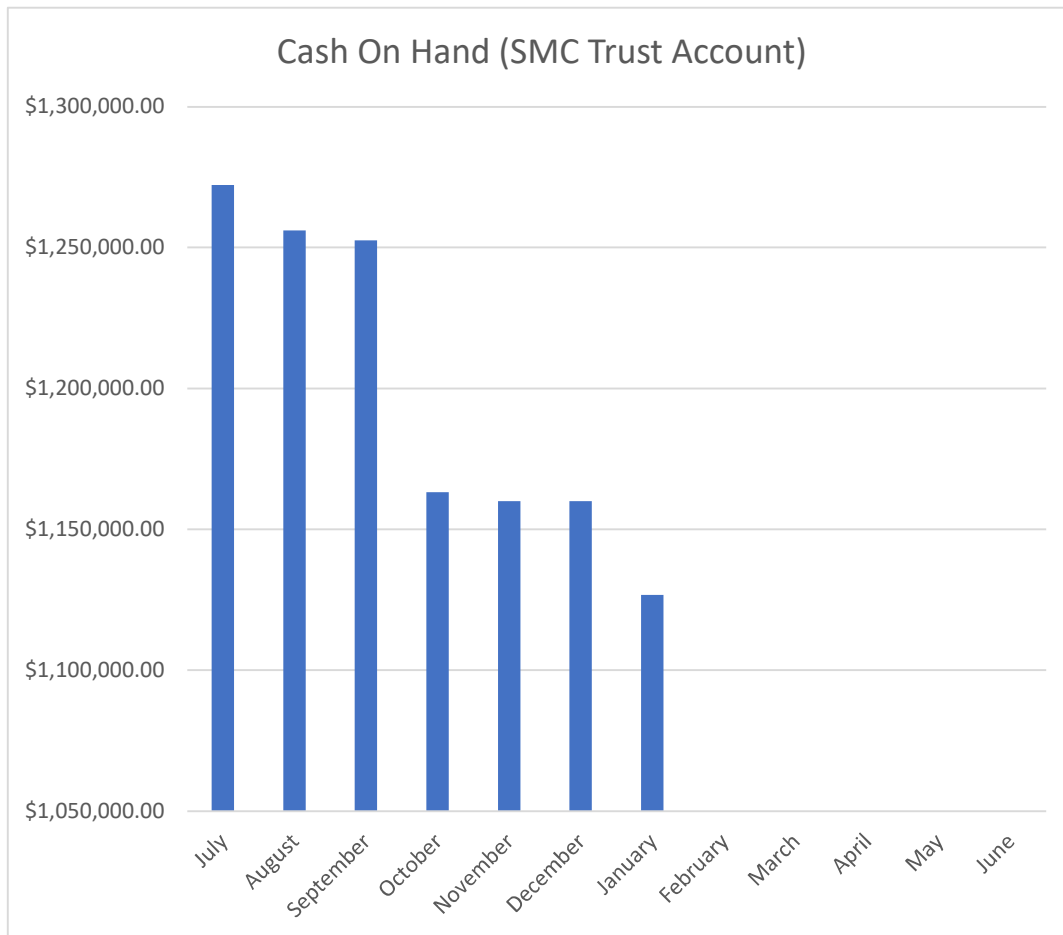
Transaction Date	Item	Debit	Credit	BALANCE
Beginning Balance 1/1/2025				\$76,039.73
Ending Balance 1/31/2025				\$71,661.02
JANUARY				
1/3/2025	Canva	\$14.99		\$76,024.74
1/6/2025	Joe Kirley #372	\$108.50		\$75,916.24
1/7/2025	San Jose Mercury News	\$59.60		\$75,856.64
1/8/2025	Account Analysis	\$27.66		\$75,828.98
1/8/2025	Square Inc		\$17.07	\$75,846.05
1/10/2025	Wall Street Journal	\$15.57		\$75,830.48
1/10/2025	Square Inc		\$3.80	\$75,834.28
1/13/2025	Paula Edmondson #331	\$640.50		\$75,193.78
1/14/2025	Square Inc		\$19.28	\$75,213.06
1/15/2025	Lisa Janny #334	\$225.00		\$74,988.06
1/16/2025	Square Inc		\$17.48	\$75,005.54
1/17/2025	Square Inc		\$5.01	\$75,010.55
1/17/2025	Preply	\$6.82		\$75,003.73
1/17/2025	Ziprecuiter	\$9.99		\$74,993.74
1/17/2025	AT&T	\$108.75		\$74,884.99
1/21/2025	Square Inc		\$6.23	\$74,891.22
1/21/2025	AT&T	\$96.30		\$74,794.92
1/21/2025	Paula Edmondson #333	\$630.00		\$74,164.92
1/23/2025	Square Inc		\$11.43	\$74,176.35
1/24/2025	Square Inc		\$15.48	\$74,191.83
1/27/2025	Dianda's Italian Bakery	\$17.51		\$74,174.32
1/27/2025	Dianda's Italian Bakery	\$32.19		\$74,142.13
1/27/2025	Rock N' Wraps	\$132.35		\$74,009.78
1/28/2025	Square Inc		\$186.65	\$74,196.43
1/28/2025	AT&T	\$87.38		\$74,109.05
1/29/2025	Square Inc		\$4.28	\$74,113.33
1/31/2025	Square Inc		\$7.69	\$74,121.02
1/31/2025	Deposit		\$390.00	\$74,511.02
1/31/2025	The Hartford Insurance	\$2,850.00		\$71,661.02
TOTALS:		\$5,063.11	\$684.40	
Ending Balance 1/31/2025				\$71,661.02
Monthly Difference:				-4,378.71

**CASH ON HAND
 (SMC Trust Account)**

PERIOD	TOTAL INCOME*	TOTAL EXPENSES	CASH ON HAND
July	\$72,559.54	\$48,726.22	\$1,272,242.94
August	\$51,303.14	\$67,515.83	\$1,256,030.25
September	\$55,231.58	\$58,749.12	\$1,252,512.71
October	\$66,724.96	\$156,097.33	\$1,163,140.34
November	\$68,465.07	\$71,588.10	\$1,160,017.31
December	\$61,003.62	\$61,439.58	\$1,159,951.75
January	\$50,553.71	\$93,795.58	\$1,126,709.88
February			
March			
April			
May			
June			
TOTALS	\$425,841.62	\$557,911.76	

YTD Difference	-\$132,070.14
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* Total income deposited in County Trust Fund



**Total Cash On Hand
 (All accounts)**

PERIOD	SMC Trust Fund	CitiBank Account	Schwab Account	CalPERS Prefunding Account	TOTAL
July	\$1,272,242.94	\$4,704.69	\$315,767.63	\$30,173.84	\$1,622,889.10
August	\$1,256,030.25	\$17,237.11	\$321,916.15	\$30,173.84	\$1,625,357.35
September	\$1,252,512.71	\$6,839.75	\$327,374.41	\$32,184.00	\$1,618,910.87
October	\$1,163,140.34	\$80,511.52	\$320,628.67	\$31,441.29	\$1,595,721.82
November	\$1,160,017.31	\$78,780.23	\$332,313.10	\$31,987.83	\$1,603,098.47
December	\$1,159,951.75	\$76,039.73	\$322,451.84	\$31,055.64	\$1,589,498.96
January	\$1,126,709.88	\$71,661.02	\$330,316.37	\$31,580.65	\$1,560,267.92
February					\$0.00
March					\$0.00
April					\$0.00
May					\$0.00
June					\$0.00

